

**EL PASO MENTAL HEALTH AND MENTAL RETARDATION**  
**BOARD OF TRUSTEES MEETING**  
September 29, 2011

**Present:**

Board of Trustees: Micheal Wendt, Chair (Not Present)  
Anna Perez, Vice-Chair  
Jacob Cintron, Secretary  
Rafael Aguirre, Trustee  
Dr. Michael Escamilla, Trustee  
Lyda Ness-Garcia, Trustee  
Rita Ruelas, Trustee

EPMHMR Staff: Gary Larcenaire, CEO  
Pauline Motts, Chief Financial Officer  
Rene Hurtado, Chief External Affairs Officer  
Rosie Garcia, Recording Secretary  
Cynthia Moreno, Chief Quality Management Officer  
Kristi Daugherty, Chief Clinical Officer  
Marcelo Rodriguez-Chevres, Chief Medical Officer  
Chrystal Davis, TCOOMMI Program Director  
Elsie Puentes, Director of Reimbursement  
Christina Calderon, Chief Operations Officer

Guests: Bob Blumenfeld, Legal Counsel  
George Sugawa, Sun City Consultant  
Florence Fowler, PNAC Chair

**I. Introductory Items**

**A. Call to Order and Certification of a Quorum**

Certification of a quorum was established.

**B. Moment of Silence**

**II. Preliminary Meeting Items**

**A. Review of the Minutes from August 25, 2011 Board of Trustees Meeting**

A motion was made by Rita Ruelas and seconded by Jacob Cintron to approve the August 25, 2011 meeting minutes. The motion carried

**B. Citizen Comment**

(No comments)

**III. Chairperson's Report**

**A. Finance Committee**

EPMHMR Financials

Complete EPMHMR Financials including variances for the month and twelve months ending August 31, 2011 were provided for review. A financial overview for August 2011 was provided by Pauline Motts, CFO.

Sun City Behavioral Financials:

The complete Sun City Behavioral financials for the month and twelve months ending August 31, 2011 were provided for review.

A motion was made by Jacob Cintron and seconded by Lyda Ness-Garcia to accept the EPMHMR and Sun City Financials for the month of August 2011. The motion carried

**B. Human Resources Committee**

Mr. Rene Hurtado reported that the HR Committee met this month and reviewed the usual standing reports to include Worker's Compensation, Position Vacancies, Tuition Reimbursement, and Turn-Over Rates. Several policies were approved and forwarded to the Executive Committee.

A motion was made by Rafael Aguirre and seconded by Dr. Escamilla to accept the HR Report. The motion carried

**C. Public Relations Committee**

Mr. Rene Hurtado reported that the following items were discussed at the last PR Committee:

- Finalized work on the name change
- The National Suicide Prevention month event at 1600 Montana
- A new Board member extender for the PR Committee

Ana Perez added that Commissioners Court passed a Resolution recognizing the week of September 12<sup>th</sup> -18<sup>th</sup>, 2011 as "National Suicide Prevention Week" in El Paso County.

At the request of the Board, Rene will forward all media alerts and press releases to all Board members.

A motion was made by Jacob Cintron and seconded by Dr. Escamilla to accept the Public Relation Report. The motion carried

**D. Ad-Hoc Committee**

Dr. Escamilla discussed the two proposals that will be needed and the need to involve leadership from other entities. The short term is the extended care unit. The committee is currently researching and collecting information on the short term goals. The second piece is a long term solution, an actual Psych ER close to a medical campus. A PowerPoint presentation and recommendations will be provided to this Board at a later meeting.

**E. Executive Committee**

Executive Committee met and has reviewed all of the action items below.

**F. PNAC**

Florence Fowler reported the following items were addressed at the September meeting:

- Received a presentation on the FY 2012 Budget
- PNAC accepted the FY 2012 budget
- Received information on the new name change and the logo

A motion was made by Jacob Cintron and seconded by Anna Perez to accept the PNAC Report. The motion carried

**VI. Discussion and Action Items for the Board of Trustees**

**A. Review and take appropriate action to approve the Sun City Business Plan**

George Sugawa and Pauline Motts provided an overview of the two major lines of business for Sun City and projected revenues as well as strategies that will be used in order to achieve the projected results.

A motion was made by Jacob Cintron and seconded by Dr. Escamilla to approve the Sun City Business Plan as presented. The motion carried.

**B. Review and take appropriate action to approve the Sun City FY 2012 Budget**

A motion was made by Jacob Cintron and seconded by Rafael Aguirre to approve the Sun City FY 2012 Budget as presented. The motion carried.

**C. Review and take appropriate action to approve the Center's Name Change**

A motion was made by Lyda Ness-Garcia and seconded by Anna Perez to approve the Center's name change to "Emergence Health Network - El Paso Center for Mental Health/Intellectual Disabilities." The motion carried.

**D. Review and take appropriate action to approve Martin Bartlett as a Board member extender for the Public Relations Committee**

A motion was made by Anna Perez and seconded by Lyda Ness-Garcia to approve Martin Bartlett as a Board member extender for the Public Relations Committee. The motion carried.

**VII. Executive Director's Report**

Gary provided updates on the implementation of the budget, Emergency Room activity, and the recent negotiations regarding the contract with UBH.

**VIII. Adjournment**

Meeting adjourned at 6:45 p.m.

Approved By:

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Jacob Cintron, Board Secretary

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Date