

EL PASO MENTAL HEALTH AND MENTAL RETARDATION
BOARD OF TRUSTEES MEETING
June 30, 2011

Present:

Board of Trustees: Micheal Wendt, Chair
Anna Perez, Vice-Chair
Jacob Cintron, Secretary
Rafael Aguirre, Trustee
Dr. Michael Escamilla, Trustee (not present)
Lyda Ness-Garcia, Trustee
Rita Ruelas, Trustee

EPMHMR Staff: Pauline Motts, Chief Financial Officer
Rene Hurtado, Chief External Affairs Officer
Rosie Garcia, Recording Secretary
Cynthia Moreno, Chief Quality Management Officer
Kristi Daugherty, Chief Clinical Officer
Marcelo Rodriguez-Chevres, Chief Medical Officer

Guests: Bob Blumenfeld, Attorney
Florence Fowler, PNAC Chair

I. Introductory Items

A. Call to Order and Certification of a Quorum

Certification of a quorum was established.

B. Moment of Silence

II. Preliminary Meeting Items

A. Mayor's Proclamation

Mayor's Proclamation that June 24, 2011 shall be known as: "Daniel Webber Memorial Day" was presented to Daniel Webber's wife.

B. Review of the Minutes from May 26, 2011 Board of Trustees Meeting

A motion was made by Anna Perez and seconded by Lyda Ness-Garcia to approve the May 26, 2011 meeting minutes. The motion carried

C. Citizen Comment

The following person was present to offer citizen comment.

Pedro Sera, EPMHMR Client - addressed the Board with various concerns regarding the services he is receiving from EPMHMR. Ms. Rita Ruelas and PNAC will be working with Mr. Sera to ensure all his concerns are addressed.

III. Chairperson's Report

A. Finance Committee

EPMHMR Financials

Complete EPMHMR Financials including variances for the month and eight months ending May 31, 2011 were reviewed.

Sun City Behavioral Financials:

The complete Sun City Behavioral for the month and eight months ending May 31, 2011 were provided.

A motion was made by Jacob Cintron and seconded by Rafael Aguirre to accept the EPMHMR Financials. The motion carried.

A motion was made by Jacob Cintron and seconded by Rafael Aguirre to accept the Sun City Behavioral Financials. The motion carried.

B. Human Resources Committee

The HR Committee reviewed several policies and reviewed the Temporary Staffing Services RFP proposals. The Committee is recommending RMPersonnel which scored the highest based on the proposal review.

C. Public Relations Committee

The Public Relations Committee has been focusing on the name change and the new logo. The Committee has also been discussing the Budget Presentations that will be provided to Commissioners Court and the Hospital District. PR Committee will start working on a draft presentation and will forward to Executive Committee for review.

In addition, a special Board meeting to review the budget will be scheduled for Thursday, July 14, 2011.

D. Ad-Hoc Committee

An update on the Houston and San Antonio tour of the Psych ER facilities was provided by Kristi Daugherty and Dr. Rodriguez.

E. Executive Committee

The Executive Committee reviewed various policies. At the Committee's recommendation the policies will be revised to include scope and purpose.

The Committee will also on the CEO's Annual Performance Evaluation.

IV. Discussion and Action Items for the Board of Trustees

A. Review and take appropriate to approve the Temporary Staffing Services RFP

A motion was made by Michael Wendt and seconded by Anna Perez to award the Temporary Staffing Services contract to RMPersonnel as recommended by the HR Committee. The motion carried.

B. Review and take appropriate action regarding the A.B. Fall Mansion

Recommendation from the Finance Committee and the Executive Committee is for the Board to decline the City's offer for the AB Fall Mansion and for the Board Chair to be authorized to speak with the City Manager, Joyce Wilson, thanking them for their in-kind contribution and to discuss other funding options in lieu of their contribution of the AB Fall Mansion.

A motion was made by Anna Perez and seconded by Jacob Cintron to approve the recommendation. The motion carried.

C. Review and authorization to release the Supported Housing II Letter

Overview of Supportive Housing II Program was provided by Rene Hurtado. Due to significant cuts in EL Paso MHMR's budget the Supported Housing II Program will cease effective August 31, 2011. Clients will be transitioned out and plan for discharge was explained. A notification letter that will be sent to all Supportive Housing II clients was presented for review and approval.

A motion was made by Lyda Ness-Garcia and seconded by Jacob Cintron to authorize the release of the Supported Housing II Letter as recommended by the Finance and Executive Committee. The motion carried.

V. **Adjournment**

A motion to adjourn was made by Anna Perez and seconded by Rafael Aguirre to adjourn the meeting 6:50 p.m.

Approved By:

Jacob Cintron, Board Secretary

Date