

EL PASO MENTAL HEALTH AND MENTAL RETARDATION
BOARD OF TRUSTEES MEETING
April 28, 2011

Present:

Board of Trustees: Micheal Wendt, Chair
Anna Perez, Vice-Chair
Jacob Cintron, Secretary
Rafael Aguirre, Trustee
Dr. Michael Escamilla, Trustee (not present)
Lyda Ness-Garcia, Trustee (not present)
Rita Ruelas, Trustee

EPMHMR Staff: Gary Larcenaire, Chief Executive Officer
Pauline Motts, Chief Financial Officer
Rosie Garcia, Recording Secretary

Guests: Bob Blumenfeld, Attorney
Florence Fowler, PNAC Chair
Carlos Marquez, Network Management Director

I. Introductory Items

A. Call to Order and Certification of a Quorum

Certification of a quorum was established.

B. Moment of Silence

II. Preliminary Meeting Items

A. Review of the Minutes from March 24, 2011 Board of Trustees Meeting

A motion was made by Jacob Cintron and seconded by Anna Perez approve the March 24, 2011 meeting minutes. The motion carried

B. Citizen's Comments

The following persons were present to offer citizens comments.

P.S., consumer – addressed the Board regarding complaints about services received from EPMHMR and several calls that were not returned directly from the CEO or his assistant. Peggy Edman, ECI Employee, addressed the Board regarding her grievance over merit increases, and dissatisfaction regarding a CEO forum in December 2010.

Mr. Alfonso Chacon, EPMHMR Customer Service Director and Ombudsman, Extended invitations to the Board regarding the following activities scheduled for Mental Health Month: Mental Health Children's week will be celebrated at Ascarate Park on May 4th; Mental Health Month Resolution and Proclamation at Commissioner's Court and City Council, May 9th and 10th; and on May 25th we will have a talent show and art exhibit at El Paso Community College. Mr. Chacon also reminded the Board regarding the Mental Health First Aid class to be held May 26-27.

Dr. Vanderpool, Psychiatrist, introduced his staff, Mr. Jose Santos, Director of Operations and Amber Bechtel, Director of QM and Operations and provided a brief summary of services that he provides as part to the EPMHMR network.

III. Board Training

LPND History and Overview

Ms. Florence Fowler, PNAC Chair, provided an overview of El Paso MHMR's Local Planning & Network Development and FAQs.

Network Management

Carlos Marquez provided information regarding the Network of providers. El Paso MHMR Provider Network Providers consist of:

Atlantis Health
Cambridge Behavioral
El Paso Provider Group
La Familia Del Paso
PRN Nursing
The Woodgroup

IV. Chairperson's Report

A. Finance Committee

EPMHMR Financials

Complete EPMHMR Financials for the month and seven months ending March 31, 2011 were reviewed:

YTD – the actual is \$1.2M in overall revenue versus the budget of \$858K – for a positive variance of \$857K

Compared to the prior month - \$211K for the month of March compared to \$131K for February – \$88,400 favorable – overall positive there as well.

Comparing March 2011 to prior year – favorable variance of \$211K versus to March 2010 of \$152K - a positive variance of \$59K

Overall this is a very favorable financial performance.

Sun City Behavioral:

The complete Sun City Behavioral for the seven months ending March 31, 2011 were reviewed.

YTD budget: budgeted to produce revenue of \$122K; program is running at \$89K loss – unfavorable variance of \$211K

Compared the month of March to what was budgeted in March there was a \$9,800 loss versus revenue of \$15,000

Opportunity Center Contract

Entered into FY 2006 and originally designed to go for 3 years. What was committed was about \$37,488 per year. EPMHMR continued to honor contract beyond the 3 years and incurred expenses of \$62,000 in drugs for an overall impact of \$99,000 above the \$37,488. Contract has been termed but in the mean time EPMHMR is working with the Opportunity Center and San Vicente trying to see how to recover the expenses so that this program can continue.

AT & T contract

Contract lapsed and AT & T began to charge EPMHMR a much higher rate; contract has been signed and the original discounted rates have been restored with a projected refund of \$33,000.

Texas Council Annual Conference

Board members were reminded of the upcoming Texas Council Annual Conference June 15-17.

A motion was made by Anna Perez and seconded by Rita Ruelas to approve the EPMHMR and Sun City Behavior Financials for the seven months ending March 31, 2011. The motion carried

B. Executive Committee

Mr. Wendt reported that the Executive Committee discussed the same issues that were discussed at Finance Committee. The Strategic Planning Session is scheduled for May 20th. The Executive Committee will be meeting with the facilitator, Mr. Gilbert Moreno on May 3rd

C. Human Resources Committee

Rita Ruelas provided an update regarding the last Human Resources Committee. The HR Committee reviewed the following reports:

- Worker Comp update
- Nepotism Policy
- Turnover rates
- Employment Agreements

Rafael Aguirre made a request that at a later date a review regarding the salary rates of the Caseworkers be conducted.

A motion was made by Jacob Cintron and seconded by Anna Perez to accept the HR Committee report. The motion carried.

D. Public Relations Committee

Mr. Larcenaire provided an update of what was discussed at the PR committee:

- Update on the Legislative session/ State budget projections
- Name change/focus group
- Plans for presentations to sponsoring agencies
- NAMI Walk Participation on June 4th

E. Texas Council Quarterly Update – postponed

V. Discussion and Action Items for the Board of Trustees

A. Discussion and take appropriate to approve the Rep Payee Program Policy and Procedures

Rep Payee program annual cost is \$127,049.00. PNAC recommends 2.1% of monthly benefits – This will reduce the loss of \$127,000 to \$75,000.

A motion was made by Jacob Cintron and seconded by Rita Ruelas to approve the Rep Payee Program Policy and Procedures as recommended by the Finance Committee. This includes a fee of 2.1% of monthly benefits but will not exceed \$38.00 subject to revisit once we find out what happens regarding the State Budget. Mr. Rafael Aguirre abstained. The motion carried.

In addition, Mr. Rafael Aguirre proposed that we approach all of the private banks in El Paso and ask them if they would be willing to participate with EPMHMR in covering the cost of the Rep Payee Program.

B. Discuss and take appropriate action to approve the Revised Bylaws of the Board of Trustees for El Paso MHMR

A motion was made by Anna Perez and seconded by Rita Ruelas to approve the revised Bylaws of the Board of Trustees as recommended by the Executive Committee. The added provision is to permit individuals who are not Board members, but who have valuable expertise, skills, experience, or knowledge about a particular mental health, healthcare, business, legal, accounting, organizational governance or similar area, to serve on and contribute to a standing Committee of the Board. The motion carried.

VI. Executive Director's Report

PESC (Psychiatric Emergency Services Center)

Mr. Gary Larcenaire provided a presentation on the PESC Grant Usage Rates and Trending. EPMHMR received \$1.4 million in PESC monies for FY11; several factors affect the rate of PESC money usage which makes forecasting the exact date of fund exhaustion challenging. Although, low usage rates in March and April show that funds will be available thru September, long-term trending indicates that funds will exhaust in mid-July.

The FY Statewide SMHF Trust Fund Utilization Analysis with Forensic detail for 9/1/10 through 3/31/11 was reviewed.

A motion was made by Jacob Cintron and seconded by Anna Perez to accept the Executive Director's Report. The motion carried.

VII. Adjournment

There being no further business to discuss, a motion was made by Anna Perez and seconded by Rafael Aguirre to adjourn the meeting at 7:30 p.m. Motion carried.

Approved By:

Jacob Cintron, Board Secretary

Date