

**EMERGENCE HEALTH NETWORK**  
**BOARD OF TRUSTEES MEETING**  
Minutes of the July 25, 2013 Meeting

Board of Trustees: Micheal Wendt, Chair  
Jacob Cintron, Vice-Chair  
Rafael Aguirre, Trustee  
Dr. Michael Escamilla, Trustee  
Tom Thomas, Trustee  
Martin Bartlett, Trustee

Emergence Health Network Staff: Kristi Daugherty, Chief Executive Officer  
Pauline Motts, Chief Financial Officer  
Omar Villa, General Counsel  
Rosie Garcia, Executive Assistant  
Marcelo Rodriguez-Chevres, M.D. Medical Director  
Orlando Gonzalez, Administrative Director of Performance Improvement  
Chrystal Davis, Chief Clinical Officer  
Rene Navarro, Grants Management Director  
Champhs Staff (Presentation only)

Guests: Commissioner Carlos Leon  
Leonard Martinez, KVIA Journalist  
Holly Lytle, Assistant County Attorney

**I. Introductory Items**

**A. Call to Order and Certification of a Quorum**

Certification of a quorum was established.

**B. Moment of Silence**

The meeting began with a moment of silence.

**C. Public Comment**

No public comment

**II. Presentations**

**A. Recognition of KVIA for its coverage of Mental Health Awareness Month**

The Board recognized and presented a plaque to Mr. Leonard Martinez from KVIA television for his efforts in fighting mental health stigma.

**B. Staff Presentation on Transition Age Youth program**

The Board received a presentation on the Transition Age Youth initiative from staff from the Champs unit.

**C. Presentation by Legal Counsel on Open Meetings Act**

The Board received a brief presentation on the Texas Open Meetings Act from Omar Villa, General Counsel.

**III. Reports**

**A. PNAC Committee**

PNAC update was provided by Mr. Orlando Gonzalez, Administrative Director of Performance Improvement. The committee is currently reviewing the PNAC bylaws.

**B. Chief Financial Officer's Report**

Complete Emergence Health Network and Sun City Financials for the month of June 2013 were provided for review. Pauline Motts, CFO, provided highlights on net revenues over expenses, current month significant items, and budget variances.

**C. Chief of Organizational Development Officer's Report**

Mr. Rene Hurtado reported on the following items:

- Public Relations Committee
  - Update on community events - National Mental Health Month, Trip to Wonderland Concert, and Mental Health Awareness Film Series
  - Upcoming events - Women Veteran's Support Conference to be held on September 7, 2013 at the Camino Real Hotel; Memorial Park reserved area every Wednesday for the whole summer to be open to IDD consumers and their families.
- Human Resources Committee
  - Reports reviewed - Worker's Compensation, Position Vacancy and Tuition Reimbursement Reports; Two items noted: second month in a row had 0 usage of temporary staffing and a downward trend in employee turnover – only 4 separations last month
- Dr. Rodriguez reported on Physician Recruitment
  - Dr. Gary Kula and Physician Assistant Elisa Hernandez are now on staff with EHN.
  - Nurse Practitioner Ricardo Gonzalez, has accepted position, starts in August
  - Psychiatric Nurse Practitioner Jayne Oliver has accepted an offer to start in the fall.
  - Nurse Practitioner Fred Arrellano working full time at Sun City

**D. Executive Director's Report**

Kristi Daugherty reported on the following items:

- Update on the 1115 Waiver provided by Chrystal Davis, Chief Clinical Officer
  - Projects have been submitted to HHSC and continue to wait for feedback from CMS
  - Anticipating being able to submit for DSRIP year two payment
- July Emergence "WINS"
  - Awarded grant by the Paso Del Norte Health Foundation to lead a community-wide Mental Health First Aid training initiative
  - DADS audit on HCS program – had 0 citations
  - ECI Program received a Meets Standard Level from DARS this year
  - New providers – Dr. Kula and Physician Assistant Elisa Hernandez on staff; Psychiatric Nurse Practitioner Jayne Oliver to start in the fall
  - Partnership with the City for the use of Memorial Park
- Update on Grants Services
  - Currently 3 grand proposals pending – DSHS Community Mental Health and Substance Abuse to provide supported housing services for homeless; SAMHSA Offenders Re-entry program; Tx Dept. Criminal Justice in collaboration with the Sherriff's Dept.
  - Awarded grants - Paso del Norte Health Foundation
- Core Values Project – promoting Olympic games initiative

**IV. Regular Agenda Items**

**A. Approval of the minutes from the May 23, 2013 meeting**

A motion was made by Jacob Cintron and seconded by Tom Thomas to approve the Minutes from the Board of Trustees meeting held on May 23, 2013. Motion Carried.

**B. Approve and adopt a resolution recognizing Kristen Daugherty as authorized representative of EHN for contractual matters with the Texas Department of Aging and Disability Services**

A motion was made by Jacob Cintron and seconded by Martin Bartlett to adopt and approve a resolution recognizing Kristi Daugherty as the authorized representative of EHN for contractual matters with the Texas Department of Aging and Disability Services. The motion carried.

- C. Discuss and take appropriate action regarding the lease with the Housing Authority of the City of El Paso (HACEP) for renewal of the lease of the Central Administration facility (1600 Montana). The lease will be for five years entered between EHN and HACEP on July 9, 2003.**

A motion was made by Tom Thomas and seconded by Rafael Aguirre to approve and authorized the CEO to submit a letter to the Housing Authority of the City of El Paso to renew the lease originally entered into between EHN and HACEP on July 9, 2003, pursuant to the terms of the lease agreement of July 9, 2003. The motion carried.

- D. Approve and authorize the CEO to enter into agreement with White, Samaniego & Campbell for external audit services**

A motion was made by Jacob Cintron and seconded by Tom Thomas to approve and authorize the Board Chair to sign the engagement letter with White, Samaniego & Campbell for external audit services. Motion carried.

- E. Discuss and take appropriate action regarding the EHN FY 2014 Budget**

A motion was made by Jacob Cintron and seconded by Tom Thomas to approve the EHN FY 2014 Budget. Rafael Aguirre abstained. The motion carried.

- F. Discuss and take appropriate action regarding tuition reimbursement for the CEO pursuant to the Employment Agreement entered into between CEO and EHN.**

A motion was made by Rafael Aguirre and seconded by Jacob Cintron to approve tuition reimbursement for the CEO, pursuant to the Employment Agreement entered into between CEO and EHN. Motion Carried.

**V. Adjournment**

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Approved By:

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Micheal Wendt, Board Chair

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Date